

Commission on Police Practices

Ad Hoc Transition Planning Committee Meeting

Friday, June 4, 2021
12pm - 1pm
Zoom Platform

AGENDA

This is an Ad Hoc Committee meeting so it **will not** be available live on YouTube. However, the meeting will be available on the City's YouTube page after the meeting. Click [here](#) to view this meeting after its scheduled time.

- I. CALL TO ORDER/WELCOME (Committee Chair Doug Case)
- II. ROLL CALL
- III. APPOINTMENT OF NOTETAKER
- IV. PUBLIC COMMENT: (Fill out and submit comment using [webform](#). Please see instructions at the end of this agenda)
- V. UPDATES
 - A. Budget Process
 - B. Staffing
 - C. Assistant Executive Director/Community Engagement Coordinator Position
 1. Status of Development of Job Description for Assistant Executive Director (Program Manager)
 2. Status of the Proposal for a Selection Process
 - D. Implementation Ordinance & Permanent Standard Operating Procedures
 - E. Office Space
 - F. Standing Rules
 - G. Community Outreach
- VI. UNFINISHED BUSINESS (Discussion/Action)
 - A. Follow-up on questions from Deputy City Attorney Joan Dawson
 1. What is the selection process for the Ethics Commission ED
 2. Will the implementation ordinance and investigation SOPs be presented together during the meet and confer process?
 - B. Meeting with Councilmember Montgomery Steppe Re: Implementation Ordinance
- VII. NEW BUSINESS (Discussion/Action)
 - A. Review of first draft of implementation ordinance (if received in advance of the meeting)
 - B. Complaint processing and information sharing between SDPD & CPP
 - Status of Letter to Chief

- Anticipated # of Complaints/Informal Complaints/Internal Complaints from SDPD
- C. Elements for Memorandum of Understanding
- D. How to Handle Internal Complaints
- E. Procedures for making recommendations to SDPD and requirements for SDPD response
- F. Next steps and agenda prioritization for future meetings

VIII. DATE OF NEXT MEETING

IX. OTHER ITEMS AND/OR CONCERNS

X. ADDITIONS TO THE LIST OF ITEMS FOR FUTURE AGENDAS (see below)

IX. ADJOURN

Items for Future Agendas:

- A. Whistle-blower Protections
- B. Quality Assurance Program
- C. Procedures for Review of IA/PSU Investigations not Emanating from a Complaint
- D. Clarity of CPP Access to Training Bulletins and Special Unit Policies

Comment on Agenda Items must be submitted using [webform](#), checking the appropriate comment type box, and indicating the agenda item number they wish to submit their comment for. Instructions for word limitations and deadlines are noted on the [webform](#). On the [webform](#), members of the public should select "Commission on Police Practices" (even if the public comment is for a Commission on Police Practices Committee meeting). Only comments submitted no later than 4:00 p.m. the day prior to the meeting using the public comment form will be eligible to be read into the record. If you submit more than one form per item, only one will be read into the record for that item.

Comments received after 4:00 p.m. the day prior and before 8:00 a.m. the day of the meeting will be provided to the Committee and posted online with the meeting materials. All comments are limited to 200 words. Comments received after 8:00 a.m. the day of the meeting but before the item is called will be submitted into the written record for the relevant item.

Non-Agenda Public Comment must be submitted using [webform](#) and checking the appropriate comment type box in order to be eligible to be read into the record. Staff will read the first 30 comments received by 4:00 p.m. the day before the meeting. However, if there are less than 30 comments submitted by 4:00 p.m. the day before the hearing, the staff will read comments submitted by 8:00 a.m. on the day of the meeting up to a total of 30 comments. The maximum number of comments to be read into the record on a single issue will be 16. Comments submitted by 8:00 a.m. the day of the meeting will be provided to the Committee, made a part of the record, and posted with the meeting materials. All comments are limited to 200 words. Comments received after 8:00 a.m. the day of the meeting but before Non-agenda comment is called will be submitted into the written record for the meeting.

If you attach any documents to your comment, it will be distributed to the Committee in accordance with the deadlines described above.